

Delegated Decisions by Cabinet Member for Transport Management

Thursday, 14 November 2024 at 10.00 am Room 2&3 - County Hall, New Road, Oxford OX1 1ND

If you wish to view proceedings, please click on this <u>Live Stream Link</u>. However, that will not allow you to participate in the meeting.

Items for Decision

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on 22 November 2024 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

These proceedings are open to the public

Martin Reeves Chief Executive

November 2024

Committee Officer: **Democratic Services**

email:committeesdemocraticservices@oxfordshire.gov.uk

Note: Date of next meeting: 12 December 2024

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

Items for Decision

1. Declarations of Interest

See guidance below.

2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

Requests to speak must be submitted by no later than 9am four working days before the meeting. Requests to speak should be sent to: committeesdemocraticservices@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

4. Minutes of the Previous Meeting (Pages 1 - 10)

To confirm the minutes of the meeting held on 10 October 2024 to be signed by the Chair as a correct record.

5. Proposed New Controlled Parking Zone - Iffley, Oxford (Pages 11 - 368)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/256

Contact: Vicki Neville, Senior Officer – Parking Schemes (Vicki.Neville@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT5).

RECOMMENDATION

The Cabinet Member is RECOMMENDED to:

Approve the following measures:

- a) the proposals for a Controlled Parking Zone (CPZ) Monday to Sunday 8am 6.30pm permit holders or 2 hours for non-permit holders in Iffley Village A, as shown in the proposal plan Annex 1,
- b) the proposals for a Controlled Parking Zone (CPZ) Monday to Sunday 8am 6.30pm permit holders or 3 hours for non-permit holders in Iffley Village B, as shown in the proposal plan Annex 1,
- c) the proposals for a Controlled Parking Zone (CPZ) Monday to Sunday 8am 6.30pm permit holders or 2 hours for non-permit holders in Iffley Boarders C, as shown in the proposal plan Annex 1,
- d) permit eligibility for properties (Odd Nos.15-63) on Henley Avenue. moving them from the existing Florence Park CPZ into the new Iffley CPZ as advertised.
- e) the proposals for 'no waiting at any time' restrictions (double yellow lines) as advertised, <u>except</u> for the double yellow lines near No. 28 Church Way & the proposed reduction of double yellow lines in Cavell Road,
- f) include the section of Meadow Lane previously excluded from the advertised restricted area following further interaction & approval with the residents directly affected,
- g) further consultation on proposals to include Annora Close, Cordrey Green, Fitzherbert Close, West View and Villiers Lane for the eligibility to apply for permits.

6. Proposed Controlled Parking Zone (CPZ) - Rose Hill, Oxford (Pages 369 - 632)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/274

Contact: Vicki Neville, Senior Officer - TRO and Parking Schemes

(Vicki.Neville@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT6).

The Cabinet Member is RECOMMENDED to:

Approve the following measures:

- a) the proposals for a Controlled Parking Zone (CPZ) Monday to Sunday 8am 6.30pm permit holders or 2 hours for non-permit holders in Rose Hill area A, as shown in the proposal plan Annex 1,
- b) the proposals for a Controlled Parking Zone (CPZ) Monday to Sunday 8am 6.30pm permit holders, except in signed bays in Rose Hill area B, as shown in the proposal plan Annex 1,
- c) the proposals for 'no waiting at any time' restrictions (double yellow lines) as advertised,
- d) the proposals for '3 hour parking bays' around the Rose Hill shops (part of the CPZ design for Rose Hill area B) as advertised,
- e) the proposal to formalise the existing school keep clear markings on Lenthall Road & The Oval.

7. Proposed Two-Way Cycling - Sheep Street, Bicester (Experimental Order) 2024 (Pages 633 - 882)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/286

Contact: Hanaii Faour, Transport Planner (Hanaii.Faour@oxfordshire.gov.uk)

Report by Director of Economy and Place (CMDTMT7).

The Cabinet Member is RECOMMENDED to:

- a) Approve the introduction of an Experimental Traffic Regulation Order to permit two-way cycling throughout Sheep Street, Bicester at all times of day and days of the week and thus temporarily superseding the existing 'no-cycling' order
- b) Request officers to continually review in detail and stop the trial if there are any pedestrian safety concerns that cannot be suitably promptly addressed.

8. St Clement's, Oxford - Bus Lane (Pages 883 - 938)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/318

Contact: Martin Kraftl, Technical Lead - Transport Planning

(Martin.Kratfl@oxfordshire.gov.uk)

Report by Director of Economy and Place (CMDTMT8).

The Cabinet Member is RECOMMENDED to:

- a) Approve the making of a Traffic Regulation Order (TRO) for the existing experimental westbound bus lane on St Clement's Street and Headington Road and retain the other measures previously introduced to accommodate it as shown in Annex 1:
 - i. removal of the on-street parking bay between Caroline Street and Boulter Street
 - ii. conversion of parts of the existing eastbound cycle lane from 'mandatory' (solid white road marking) to 'advisory' (dotted white road marking)
 - iii. removal of a short section of eastbound cycle lane between Boulter Street and Bath Street, and
 - iv. extension of existing cycle lanes in both directions at the signalled crossing west of Caroline Street by relocating the crossing zig zag markings
- b) Instruct officers to review the need for the bus lane following the introduction of the trial traffic filters approved by the Council's Cabinet in November 2022

9. Woodstock Parking Review 2024 (Pages 939 - 962)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/270

Contact: James Whiting, Team Leader – TRO's and Schemes

(James.Whiting@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT9).

The Cabinet Member is RECOMMENDED to:

Approve the introduction of parking controls in Woodstock as follows:

- a) The introduction of paid parking bays (with exemptions for permit holders) in areas of Cockpit Close where charges will apply 8am to 6pm (7 days a week),
- b) Introduction of no waiting at anytime restrictions (double yellow lines) in sections of Cockpit Close, Rectory Lane and New Road,
- c) The proposed reduction of a short section of no waiting at anytime restrictions (double yellow lines) in front of the vehicular access to No. 24 Market Street.
- d) The introduction of dual-purpose parking bays for 3 hour max stay or permit holders on New Road,
- e) The variation of existing permit eligibly for the Woodstock scheme to include No. 124 New Road.

10. Proposed Permit Bays - Bath Street, Abingdon (Pages 963 - 972)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/264

Contact: James Whiting, Team Leader – TRO's and Parking Schemes

(James.Whiting@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT10).

The Cabinet Member is RECOMMENDED to:

a) Approve the proposal to replace the existing 2 hour limited waiting bays Monday to Saturday, 8am to 6pm on the east side of the B4017 Bath Street (from the junction with Letcombe Avenue to the Bath Street access path) with shared '2 hour limited waiting bays, Monday to Saturday, 8am to 6pm or Permit holders', as advertised.

11. Highway Improvement Works - A417 Faringdon Road, Stanford in the Vale (Pages 973 - 1036)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/279

Contact: Daniel Mowlem, Senior Officer - Placemaking

(Daniel.Mowlem@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT11).

The Cabinet Member is RECOMMENDED to:

Approve the following highway improvements on the A417 Faringdon Road, as advertised:

- a) 30mph speed limit extend the existing 30mph speed northwestwards, replacing the existing 40mph speed limit in its entirety in the process,
- b) Toucan crossing to be located approx. 65 metres southeast of its junction with Joyce Road,
- c) Shared-use foot & cycleways located on the east & west side either side of the proposed crossing.

12. Proposed Prohibition of Motor Vehicles - Cornhill Lane BOAT, East Challow (Pages 1037 - 1060)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/281

Contact: Steven Tabbitt, Team Leader - Countryside Access

(Steven.Tabbitt@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT12).

The Cabinet Member is RECOMMENDED to:

a) Approve the prohibition of motor vehicles & horse drawn carriages from using Cornhill Lane Byway Open to All Traffic [BOAT] in East Challow, as advertised.

13. A4144 Woodstock Road, Oxford - Proposed conversion of a Zebra Crossing to Parallel Crossing (Pages 1061 - 1070)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/304

Contact: Robert Freshwater, Infrastructure Development Lead

(Robert.Freshwater@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT13).

The Cabinet Member is RECOMMENDED to:

a) Approve the change of design from an approved zebra crossing to a parallel crossing with shared use facilities on Woodstock Road, Oxford.

14. Didcot Road, Harwell Link Road Roundabout, Didcot - Proposed Pegasus Crossings (Pages 1071 - 1080)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/303

Contact: Ryan Moore, Technical Lead Engineer - South & Vale

(Ryan.Moore@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT14).

The Cabinet Member is RECOMMENDED to:

Approve the following crossings, as advertised:

- a) Pegasus crossings on:
 - i. New Southern site access road, approx. 30 metres southeast of its roundabout junction with the B4493/Harwell Link Road,
 - ii. B4493 Didcot Road, approx. 30 metres west of its roundabout junction with the Harwell Link Road,
 - iii. New Northern site access road, approx. 70 metres north of the roundabout junction with the B4493/Harwell Link Road.
- b) Toucan crossing on the Harwell Link Road, located approx. 30 metres south of its roundabout junction with the B4493 Didcot Road

15. Proposed 40mph Speed Limit - Wantage Eastern Link Road, Kingsgrove (Pages 1081 - 1088)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/293

Contact: Dan Hammond, Senior Project Manager - Project Delivery

(Dan.Hammond@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT15).

The Cabinet Member is RECOMMENDED to:

a) Approve the 30mph & 40mph speed limits on the 'Wantage Eastern Link Road' (King Alfred Way), as advertised.

16. Proposed 40mph Limit - Asthall - A40 / B4047 (Pages 1089 - 1106)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/285

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT16).

The Cabinet Member is RECOMMENDED to:

Approve the following speed limit changes, as advertised:

a) 40mph speed limits:

- i. A40 Burford-Witney Road between a point 325 metres west of its junction with the B4047 Burford Road roundabout, and on the dual-carriageway to a point 140 metres east of the roundabout (including its circulatory carriageway),
- ii. B4047 Burford Road from its junction with the A40 Asthall roundabout eastwards for a distance of 185 metres,
- iii. The unnamed road running north towards Asthall from its junction with the B4047 Burford Road, northwards for a distance of 140 metres.

b) 50mph speed limit:

i. A40 Oxford Road – between the Burford 40mph speed limit and the proposed 40mph speed limit on the approach to the A40 / B4047 Asthall Road roundabout, as described in a) above.

17. Henley: Proposed 20mph Speed Limits (Pages 1107 - 1224)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/186

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT17).

The Cabinet Member is RECOMMENDED to:

a) Approve the introduction of the amended 20mph speed limits in Henley-on-Thames as advertised.

18. Besselsleigh: Proposed 20mph Speed Limits (Pages 1225 - 1238)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/185

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT18).

The Cabinet Member is RECOMMENDED to:

 a) Approve the proposed introduction of a 20mph speed limit in Besselsleigh, as advertised.

19. Bloxham: 20 Mph Speed Limit Scheme Review (Pages 1239 - 1246)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/078

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT19)

The Cabinet Member is RECOMMENDED to:

Approve the following speed limits, as advertised:

- a) 20mph speed limit on Bloxham Grove Road,
- b) 30mph speed limit on Ells Lane.

20. Burford: Shilton Rd - Proposed 20mph Speed Limit (Pages 1247 - 1260)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/182

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT20).

The Cabinet Member is RECOMMENDED to:

a) Approve the proposed introduction of 20mph speed limits on Shilton Road and Signet End, Burford as advertised.

21. Claydon: Proposed 20mph Speed Limits (Pages 1261 - 1284)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/179

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT21).

The Cabinet Member is RECOMMENDED to:

a) Approve the proposed introduction of 20mph speed limits in Claydon, as advertised.

22. Clifton Hampden: Proposed 20mph Speed Limits (Pages 1285 - 1308)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/190

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT22).

The Cabinet Member is RECOMMENDED to:

a) Approve the proposed introduction of 20mph speed limits in Clifton Hampden, as advertised.

23. Denchworth: Proposed 20mph Speed Limits (Pages 1309 - 1318)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/124

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT23).

The Cabinet Member is RECOMMENDED to:

a) Approve the proposed introduction of 20mph speed limits in Denchworth, as advertised.

24. Grafton - Proposed 20mph Speed Limits (Pages 1319 - 1330)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/308

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT24).

The Cabinet Member is RECOMMENDED to:

a) Approve the proposed introduction of 20mph speed limits in Grafton, as advertised.

25. Glympton: Proposed 20mph Speed Limits (Pages 1331 - 1340)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/181

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT25).

The Cabinet Member is RECOMMENDED to:

a) Approve the proposed introduction of 20mph speed limits in Glympton, as advertised.

26. Hailey - Proposed 20mph Speed Limits (Pages 1341 - 1354)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/307

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT26).

The Cabinet Member is RECOMMENDED to:

a) Approve the proposed introduction of 20mph speed limits in Hailey, as advertised.

27. Hampton Gay & Poyle: Proposed 20mph Speed Limits (Pages 1355 - 1362)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/154

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT27).

The Cabinet Member is RECOMMENDED to:

a) Approve the proposed introduction of 20mph speed limits in Hampton Poyle, as advertised.

28. Hook Norton: Proposed 20mph Speed Limits (Pages 1363 - 1392)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/143

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT28).

The Cabinet Member is RECOMMENDED to:

 a) Approve the proposed introduction of 20mph speed limits in Hook Norton, as advertised.

29. Hornton: Proposed 20mph Speed Limits (Pages 1393 - 1400)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/120

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT29).

The Cabinet Member is RECOMMENDED to:

a) Approve the proposed introduction of 20mph speed limits in Hornton, as advertised.

30. Horspath: Proposed 20mph Speed Limits (Pages 1401 - 1414)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/122

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT30).

The Cabinet Member is RECOMMENDED to:

Approve the following proposals, as advertised:

- a) 20mph speed limit in Horspath,
- b) 40mph speed limit on the Horspath Road/Oxford Road.

31. Little Tew: Proposed 20mph Speed Limit (Pages 1415 - 1420)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/309

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT31).

The Cabinet Member is RECOMMENDED to:

 a) Approve the proposed introduction of 20mph speed limits in Little Tew, as advertised.

32. Mapledurham: Proposed 20mph Speed Limits (Pages 1421 - 1426)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/306

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT32).

The Cabinet Member is RECOMMENDED to:

a) Approve the proposed introduction of 20mph speed limits in Mapledurham, as advertised.

33. Radley: Proposed 20mph Speed Limits (Pages 1427 - 1440)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/171

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT33).

The Cabinet Member is RECOMMENDED to:

a) Approve the proposed introduction of 20mph speed limits in Radley, as advertised.

34. Sandford on Thames - Proposed 20mph Speed Limits (Pages 1441 - 1482)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/305

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT34).

The Cabinet Member is RECOMMENDED to:

a) Approve the proposed introduction of 20mph speed limits in Sandford-on-Thames, as advertised.

35. Stanford-in-the-Vale: Proposed 20mph Speed Limits (Pages 1483 - 1504)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/170

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT57).

The Cabinet Member is RECOMMENDED to:

 a) Approve the proposed introduction of 20mph speed limits in Stanford in the Vale, as advertised.

36. Stadhampton: Proposed 20mph Speed Limits (Pages 1505 - 1534)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/123

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT36).

The Cabinet Member is RECOMMENDED to:

Approve the following speed limits, as advertised.

- a) 20mph speed limit in Stadhampton,
- b) 20mph speed limit in Chiselhampton on the B480 Oxford to Stadhampton road, and the B4015 Clifton Hampden Road,
- c) 30mph speed limit on the B480 between Stadhampton & Chiselhampton.

37. Stoke Row: Proposed 20mph Speed Limits (Pages 1535 - 1544)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/176

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT37).

The Cabinet Member is RECOMMENDED to:

a) Approve the proposed introduction of 20mph speed limits in Stoke Row, as advertised.

38. Tetsworth: 20mph Speed Limits (Pages 1545 - 1550)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/320

Contact: Anthony Kirkwood, Vision Zero Team Leader

(Anthony.Kirkwood@oxfordshire.gov.uk)

Report by Director of Environment and Highways (CMDTMT38).

The Cabinet Member is RECOMMENDED to:

a) Approve the proposed introduction of 20mph speed limits at Tetsworth as advertised.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code - Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.